

Basic people's verification Code of Governance: Value of a 'Procedure'

Note: This is a modelling, done based upon analysis of existing facts and evolving reasoning, as to how the 'Government' and 'Constituents of Governance' are likely to behave and function 'influenced by normal human attributes' under different 'probable conditions' and does not imply projection or criticism of 'any particular government system in the world'. Any explanation in this 'coinciding with any working Government system' shall be an unintentional coincidence

Value of a Procedure

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| Basics | Is owner of the procedure earmarked with details for being easy locatable/ contactable like name , social + government + official + organizational position, contact phone numbers, fax and e-mail ID, photo etc | Yes=100, No=(-)150 |
| | Are parameters to verify and measure the success and/or failure defined | Yes=100, No=(-)150 |
| | Is owner made accountable for continuously checking the effectiveness/success of procedure | Yes=100, No=(-)100 |
| | Are objectives of a procedure defined | Yes=100, No=(-)100 |
| persons/ players /actors | Are deliverables /outcome/goals of the procedure defined | Yes=100, No=(-)100 |
| | Are deliverables of the procedure defined in DAVM form | Yes=100, No=(-)100 |
| | Responsibility of owner/all CAPP/ all participants, players for obtaining goals/results defined | Yes=100, No=(-)150 |
| | Are persons associated in various actions in the procedure (Procedure performers-PP)defined by name and social and government position | Yes=100, No=(-)150 |
| Stages | Are CAPP, co-owners, co-actors, associates, participants, players for the implementation, performance and success of objectives of the procedure defined by name and government/organization position | Yes=100, No=(-)150 |
| | Are roles and purpose of the CAPP with assigned duties/ association defined | Yes=100, No=(-)100 |
| | Are deliverables of all the associated persons/CAPP covered | Yes=100, No=(-)150 |
| | Is the flow chart showing activities and with interlinkage of different CAPP prepared and notified with procedure | Yes=100, No=(-)200 |
| verification | If applicable, are different stages of an activity/objective of the procedure; defined (having 4-5 stages would provide easy monitoring and analysis) | Yes=100, No=(-)100 |
| | Are different stages earmarked with time frame for completion of various stages and compliance of complete procedure | Yes=100, No=(-)150 |
| | If so, are sub procedures for different stages defined with associated persons/positions | Yes=100, No=(-)100 |
| | Are deliverables for each individual stages defined in DAVM form | Yes=100, No=(-)100 |
| | Are methodologies for verification of success of procedure with accomplished parameters covered and elaborated | Yes=100, No=(-)100 |
| | Are methodologies for verification of success of sub-procedures for different stages with accomplished parameters covered and elaborated | Yes=100, No=(-)100 |
| | Are parameters to be measured to certify success and effectiveness of procedure defined | Yes=100, No=(-)100 |
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| | Are methodologies for measuring the parameters defined | Yes=100, No=(-)100 |
| | Is the final person designated by name, position; to check the success and effectiveness of procedures every six month and certify that no updation required | Yes=100, No=(-)100 |
| obligatory | Are all details as above are notified on public domain on internet | Yes=200, No=(-)400 |
| | Are all details as above are notified on government journals every six months | Yes=100, No=(-)100 |
| | Are all details as above are notified on television/radio every six months | Yes=100, No=(-)100 |
| | Are all details as above are notified on newspapers every six months | Yes=100, No=(-)100 |
| | For the procedures having public interface, the public interface points have been defined with internet/web address and data to be entered | Yes=100, No=(-)100 |
| | For procedures having public interface, the reference/receipt is provided to public for having submitted their data | Yes=100, No=(-)100 |
| | Is feedback furnished to public/ people within (i)two weeks regarding (ii)action taken on their application/request and (iii)details of action plan and (iv)when the final outcome expected | Yes=100each item, No=(-)150each item missing |
| | Procedure covers furnishing written feedback by the owner/associated person of the procedure, if their application is not considered for the action they requested; in writing and elaborating reasons | Yes=100, No=(-)100 |
| | Is owner of the procedure certifies and notify every six months that regular monitoring done and the compliance of procedures and sub-procedures by concerned CAPP is being done | Yes=100, No=(-)150 |
| Public interface | Are public interface points defined | Yes=100, No=(-)150 |
| | Are duties of public interface points defined and notified | Yes=100, No=(-)150 |
| | Are RAA of public interface point and person defined and notified | Yes=100, No=(-)150 |
| A | How many government people (MGG or their representatives) are required to be contacted for availing public services provided by government; water, electricity, land registration, sewage, drainage connection, food delivery etc | <2=100 ; 3to4=0 ; >4=(-)100 each more |
| B | How many non-government people are required to be contacted for availing public services provided by government; water, electricity, land registration, sewage, drainage connection, food delivery etc | (-) 100 each person |

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| C | How many people are required to be contacted for availing public services provided by non-government entity; water, electricity, land registration, sewage, drainage connection, food delivery etc | (-) 200 each person Nil=100 ; <4=0 ; >4= (-)50 each |
| | How many pages of papers filled & submitted for each case | page more <10D=100 ; 10-20D=0 ; >20D=(-)50 |
| E | Average time of acceptance of request by these agencies for each service- in days; notified every month for previous month | each day more <20D=100 ; 20to30D=0 ; >30D=(-)100 |
| F | Average Time of setting the facility -in days | each day more |
| I | Are above two criteria government specified and notified on public domain | yes=100 ; No=(-)150 |
| | Any penalty on government people notified to the public if E) F) not complied | yes=100 ; No=(-)150 |
| Fee/charges | | |
| RAA | Are the procedures for depositing fee/charges by people defined, detailed and notified | Yes=100, No=(-)150 |
| | Do the GPP/DOUEE notify the basis with assessment/calculations for the fee/charges being asked for/levied | Yes=100, No=(-)250 |
| | Do the GPP/owner/DOUEE certify that the TSTS analysis has been done to check the justification for the fee/charges and certify to be reasonable for the service | Yes=100, No=(-)150 |
| | Are the services being provided by GPP/DOUEE/owner against the fee/charges detailed and notified every six months in DAVM terms | Yes=100, No=(-)150 |
| | Are the services being provided by GPP/DOUEE against the fee/charges detailed and notified on timeline; for the period; till next fee/charges payment is due | Yes=100, No=(-)150 |
| | RAA of the owner defined with consequential action for failure | Yes=100, No=(-)250 |
| | RAA of CAPP, each person, defined with consequential action for failure | Yes=100, No=(-)250 |